

UTILITIES SERVICE BOARD MEETING

March 21, 2005

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Sam Vaught, Dick Eherenman, John Whikehart, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, Mike Bengtson, John Langley, Steve Saulter, Tom Staley, Jane Fleig, Nathan Schulte, Mike Hicks, Vickie Renfrow, Penni Sims, Tony Walden, and Terry Jo Fluke. Also present: Hank Hewetson (representing Indiana University), Jeff Kaden (representing Indiana University), Mark Menefee (representing Indiana University), Ben Beard (representing Gentry Development), Margaret Fette (representing the Libertarian Party of Indiana), John Skomp (representing Crowe Chizek), Jerry Bruno (representing Danis), and Lee Balliett (representing the CBU Labor Management Committee). (A copy of the sign-up sheet is attached to the minutes.)

MINUTES OF PREVIOUS MEETING:

EHMAN MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MARCH 7, 2005, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

CLAIMS:

EHMAN MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0590300 THROUGH 0590384 INCLUDING \$124,315.68 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$124,315.68 FROM THE WATER UTILITY; CLAIMS 0530189 THROUGH 0530236 INCLUDING \$309,966.43 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$309,966.43 FROM THE WASTEWATER UTILITY; AND CLAIMS 0570029 THROUGH 0590035 INCLUDING \$17,205.73 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$17,205.73 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$451,487.84.

MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

AUTO-PAY & TRANSFERS FOR THE MONTH OF FEBRUARY 2005:

EHMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE AUTO-PAY & TRANSFERS FOR THE MONTH OF FEBRUARY 2005. TOTAL AUTO-PAY & TRANSFERS APPROVED: \$532,441.10. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

MBNA CHARGE ACCOUNT PAYMENT DATE ACCOUNT DUE – FEBRUARY 21, 2005:

EHMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MBNA CHARGE ACCOUNT PAYMENT DATE ACCOUNT DUE – FEBRUARY 21, 2005. TOTAL MBNA CHARGE ACCOUNT PAYMENT APPROVED: \$2,866.67. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

PETTY CASH FOR THE MONTH OF FEBRUARY 2005:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE PETTY CASH PAYMENTS FOR THE MONTH OF FEBRUARY 2005. TOTAL PETTY CASH PAYMENTS APPROVED: \$1,685.18. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

LABOR MANAGEMENT COMMITTEE QUARTERLY REPORT:

Deputy Director Langley introduced Terry Jo Fluke and Tony Walden who presented the CBU Labor-Management Committee Quarterly Report. (A copy of the report is attached to the minutes.) Ms. Fluke and Mr. Walden also presented Board members with a copy of the Standard Operating Procedures booklets for both the Dillman Road Wastewater Treatment Plant and the Blucher Poole Wastewater Treatment Plant to review. (A copy of each booklet will be filed in the office of the Deputy Director of Utilities.) Deputy Director Langley thanked Elissa Gutt for her excellent work with the Labor Management Committee.

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – KARST FARM SUBDIVISION – PHASE 2:

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE CONTRACT FOR WATER MAIN INSTALLATION CREDIT – KARST FARM SUBDIVISION – PHASE 2. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

WATER CAPITAL IMPROVEMENTS PROJECTS:

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE WATER CAPITAL IMPROVEMENTS PROJECTS LIST AS PRESENTED. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

Ex-officio member Mayer stated that James McNamara, Deputy Mayor, has scheduled a meeting to brief members of the City of Bloomington Common Council on this matter.

PROPOSED WATER RATE ADJUSTMENT & BOND AUTHORIZATION:

Assistant City Attorney Renfrow presented Board members with copies of two different resolutions that need to be approved for this matter: one is approving an increase in the rates and charges of the waterworks and recommending the same to the Common Council of the City, and the other one is approving the construction of additions and improvements to its waterworks and the financing thereof

through the issuance of waterworks revenue bonds and, if necessary, bond anticipation notes. (A copy of each approved resolution is attached to the minutes.)

RESOLUTION:

EHMAN MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE A RESOLUTION OF THE CITY OF BLOOMINGTON UTILITIES SERVICE BOARD APPROVING AN INCREASE IN THE RATES AND CHARGES OF THE WATERWORKS AND RECOMMENDING THE SAME TO THE COMMON COUNCIL OF THE CITY. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE).

RESOLUTION:

EHERENMAN MOVED AND EHMEN SECONDED THE MOTION TO APPROVE A RESOLUTION OF THE CITY OF BLOOMINGTON UTILITIES SERVICE BOARD APPROVING THE CONSTRUCTION OF ADDITIONS AND IMPROVEMENTS TO ITS WATERWORKS AND THE FINANCING THEREOF THROUGH THE ISSUANCE OF WATERWORKS REVENUE BONDS AND, IF NECESSARY, BOND ANTICIPATION NOTES. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (HENKE)

OLD BUSINESS:

Patrick Murphy –

Utilities Director Murphy showed Board members a copy of a map outlining the areas with sewer connections to the City of Bloomington sewer system. This was at the request of Board member Henke and in connection with the Rule 24 area. This map is available for review by Board members. At the request of Ben Beard (representing Gentry Development), the map will also be available for review by members of the general public.

John Langley –

Deputy Director Langley stated that Board members at the March 7, 2005, meeting questioned charge card expenses for Danny McConnell of the Dillman Road plant. Mr. Langley explained the charges for a new snow blower and burners for the stove in the administration building kitchenette.

Mr. Langley also stated that there was a question raised at the March 7, 2005, meeting re. the frequency of toxicity testing in the wastewater plants. The memo presented by Mr. Langley also explained this question.

(A copy of the memo is attached to the minutes.)

NEW BUSINESS:

Dick Eherenman –

Board member Eherenman inquired about the building for the former Griffy Water Treatment Plant. Mr. Eherenman reported that there were many windows broken and that it appeared there has been a considerable amount of vandalism. Utilities Director Murphy and Deputy Director Langley stated that the damage would be assessed and that windows would be boarded up. Mr. Langley also stated that he would check to see if police patrols could be increased in that area.

SUBCOMMITTEE REPORTS:

Tom Swafford –

Board President Swafford stated that the Engineering and Finance Subcommittees conducted a joint meeting to review the water and capital improvements projects and proposed water rate adjustment and bond authorization. Members of both subcommittees voted to recommend approval of each to members of the Utilities Service Board. No other committees have met; however, it will be necessary to schedule a meeting of the Engineering Subcommittee in the near future.

STAFF REPORTS:

Patrick Murphy –

Utilities Director Murphy reported that the American Council of Engineering Companies (ACEC) recently presented a merit award to both the City of Bloomington Utilities Department and the City of Bloomington Parks and Recreation Department for the Miller Showers Park Improvements project. This plaque will be displayed in the Utilities Department.

John Langley –

Deputy Director Langley reported that the Labor Management Committee retreat will be held on April 15, 2005.

PETITIONS AND COMMUNICATIONS:

Sam Vaught –

Board member Vaught thanked members of the Labor Management Committee for the hard work being done. Mr. Vaught stated that he thought the Standard Operating Procedures booklets presented were very professional documents.

Tom Swafford –

Board President Swafford thanked Lee Balliett for his leadership and help with the Labor Management Committee.

Patrick Murphy –

Utilities Director Murphy inquired if Board members would prefer to hold future meetings in Suite 210 since it is larger. It was suggested by Board members that the meetings continue in Room 100B as now scheduled.

ADJOURNMENT:

The meeting was adjourned at 5:43 p.m.

L. Thomas Swafford, President